

Guildhall Gainsborough  
Lincolnshire DN21 2NA

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## AGENDA

**This meeting will be webcast live and the video archive published on our website**

**Overview and Scrutiny Committee**  
**Tuesday, 14th October, 2025 at 6.30 pm**  
**Council Chamber - The Guildhall**

**Members:**

- Councillor Jeanette McGhee (Chairman)
- Councillor Roger Patterson (Vice-Chairman)
- Councillor Stephen Bunney
- Councillor David Dobbie
- Councillor Jacob Flear
- Councillor Paul Howitt-Cowan
- Councillor Peter Morris
- Councillor Lynda Mullally
- Councillor Maureen Palmer
- Councillor Roger Pilgrim
- Councillor Mrs Mandy Snee

**1. Apologies for Absence**

**2. Minutes of the previous meeting** (PAGES 3 - 6)

Meeting of the Overview and Scrutiny Committee held on Tuesday, 29 July 2025.

**3. Members' Declarations of Interest**

Members may make any declarations of interest at this point and may also make them at any point during the meeting.

**4. Matters Arising Schedule** (PAGES 7 - 9)

Matters arising schedule setting out current position of previously agreed actions as at 6 October 2025.

Agendas, Reports and Minutes will be provided upon request in the following formats:

Large Clear Print: Braille: Audio: Native Language

**5. Presentation Item: Lincolnshire Police**

Presentation by Inspector Michael Head regarding Lincolnshire Police.

**6. Public Reports**

- i) 2026/27 Progress & Delivery Measure Setting Approach (PAGES 10 - 14)

**7. General Work Items**

- i) Forward Plan (PAGES 15 - 20)
- ii) Committee Workplan (PAGE 21)

Paul Burkinshaw  
Head of Paid Service  
The Guildhall  
Gainsborough

Monday, 6 October 2025

## WEST LINDSEY DISTRICT COUNCIL

MINUTES of the Meeting of the Overview and Scrutiny Committee held in the Council Chamber - The Guildhall on 29 July 2025 commencing at 6.30 pm.

**Present:** Councillor Stephen Bunney (Chairman)  
Councillor John Barrett  
Councillor Paul Howitt-Cowan  
Councillor Trevor Bridgwood  
Councillor Frazer Brown  
Councillor Peter Morris  
Councillor Lynda Mullally  
Councillor Maureen Palmer  
Councillor Roger Pilgrim

**Also Present:** Councillor Moira Westley (Visiting Member)

**In Attendance:**  
Nova Roberts Director of Change Management, ICT & Regulatory Services  
Claire Bailey Change, Projects and Performance Officer  
Molly Spencer Democratic & Civic Officer

**Apologies:** Councillor Liz Clews

**Membership:** Councillor Stephen Bunney was appointed substitute for Councillor Liz Clews

### 8 TO OPEN THE MEETING AND APPOINT A CHAIRMAN

The Democratic and Civic Officer opened the meeting and explained that the first item of business was to appoint a Chairman for the meeting. Proposals were duly sought.

A Member of the Committee proposed Councillor Stephen Bunney, this was duly seconded, having been voted upon, it was

**RESOLVED** that Councillor Stephen Bunney be appointed Chairman of the Committee for the purpose of this meeting only.

Councillor Bunney took the Chair and proceeded with the agenda'd business.

### 9 MINUTES OF THE PREVIOUS MEETING

On being put to the vote it was

**RESOLVED** that the Minutes of the Meeting of the Overview and Scrutiny Committee

held on Tuesday 24 June 2025 be confirmed and signed as a correct record.

## **10 MEMBERS' DECLARATIONS OF INTEREST**

There were no declarations of interest made.

## **11 MATTERS ARISING SCHEDULE**

The Democratic and Civic Officer provided an update against the matters arising related to the Battery Storage Legislation. The Battery Energy Storage Fire Safety Bill, had its first reading 21 October 2024 and the second was scheduled for 29 May 2026. The committee would be updated once there was a further update.

Concern was expressed over the slow progress, which was attributed to delays at a national level. Reference was made to actions taken by another local authority, which had established a task and finish group and conducted a technical review in collaboration with the local fire and rescue service. A framework for assessing applications had been adopted within the same timeframe.

It was noted that a document outlining best practice standards had also been produced. The Member indicated a willingness to circulate both the framework and the document for consideration.

The Chairman clarified that the discussion related to the matters arising schedule and suggested that the detailed points raised be considered for inclusion in the forward plan. Agreement was reached to revisit the topic at a later meeting.

With no further comments or questions, the Matters Arising Schedule was **DULY NOTED**.

## **12 SCRUTINY OF PROGRESS AND DELIVERY REPORTING THROUGH THE POLICY COMMITTEES - QUARTER FOUR REPORT AND SUMMARY OF YEAR END PERFORMANCE 2024/25**

The Change, Projects and Performance Officer introduced the Scrutiny of Progress and Delivery reporting through the Policy Committees - Quarter Four Report and Summary of Year End Performance 2024/25. It was explained that the purpose of the report was to ensure that the relevant policy committees had applied appropriate scrutiny and challenge to the information presented.

Members were asked to consider the minutes and responses from the Prosperous Communities Committee meeting held on 3 June 2025 and the Corporate Policy and Resources Committee meeting held on 12 June 2025.

It was proposed that the report be accepted, with the view that a satisfactory level of scrutiny had been applied by both committees. The proposal was seconded, and it was noted that effective collaboration had taken place between Members and Officers throughout the process.

With no further comments or questions it was

**RESOLVED** that the Committee had examined the responses provided by the Prosperous Communities Committee and the Corporate Policy and Resources Committee and assured that an appropriate level of challenge had been applied to the information contained in the report.

### 13 FORWARD PLAN

With no comments or questions the forward plan was **DULY NOTED**.

### 14 COMMITTEE WORKPLAN

The Democratic and Civic Officer provided an update on the committee's work plan. It was confirmed that Lincolnshire Police would attend the meeting on 14 October 2025, with all councillors invited to submit questions in advance to support a focused and representative discussion. Everyone Active had agreed to attend the January 2026 meeting. The Lincolnshire Resilience Forum (LRF) had been invited to attend in April 2026, though Members expressed a preference to bring this item forward, subject to availability.

Members raised concerns about the inconsistent progress of emergency planning across Parish Councils. Difficulties in completing framework plans were noted, particularly in identifying volunteers for key roles. It was clarified by the Chairman that the frameworks were adaptable and could be tailored to local needs. The importance of ensuring preparedness and building confidence at both community and authority levels was emphasised. It was agreed that, if the LRF could not attend earlier, alternative arrangements would be explored.

Concerns were raised about significant financial reserves held by some Parish Councils, with suggestions that these funds should be used to support local resilience and emergency planning. It was agreed that the Section 151 Officer would be asked to update the committee outlining the current position and potential actions.

A Member requested for a paper to be brought back within two committee cycles outlining the current position on planning frameworks in relation to Battery Energy Storage Sites (BESS). The paper would assess the Council's powers, relevant legislation, and examples from other authorities. This would inform potential next steps, including pre-scrutiny or referral to another Committee. It was noted that the matter should be approached from a public safety and sustainable energy perspective, rather than a climate change debate. Engagement with the County Fire Chief and local MPs was encouraged to support lobbying efforts.

Advice was provided by the Lead Officer, who recommended that a paper be prepared to outline the current position regarding planning frameworks. This would include an assessment of the Council's powers, the status of relevant legislation, and examples of approaches taken by other authorities, including district, borough, city, and unitary councils. The purpose of the paper would be to support a clear understanding of the Council's position, the potential impact on existing planning applications, and the scope for pre-

scrutiny.

It was proposed by a Member that the Environmental Sustainability Group be involved in progressing BESS related matters. The group, which met regularly and had a remit to lobby national government, could support work on alternative energy and planning frameworks. This approach was proposed as a more agile route for influencing policy and feeding into any feasibility study.

Concern was raised regarding the performance of West Lindsey Markets. It was noted that the Member Market Working Group had not met since October 2024, however it was on the Committee Work Plan for an update to be presented to the Committee. Officers undertook to seek details of the current situation from the Director for Commercial and Operational Services, and this would be shared in due course.

The Chairman highlighted that there were amendments to the workplan which had been proposed and would require a Committee resolution. Having been proposed and seconded, he took the vote and it was

**RESOLVED** that

- a) Lincolnshire Resilience Forum (LRF) be invited to attend an earlier meeting, subject to their availability; and
- b) the Section 151 Officer provides an update to the Committee outlining the current position on Parish Council reserves and potential actions; and
- c) Officers be requested to present a paper, outlining the Council's position on planning frameworks in relation to Battery Energy Storage Sites (BESS), including legislative context and examples from other authorities.

With no further comments or questions the Committee Work Plan was **DULY NOTED** taking into account the amendments above.

The meeting concluded at 7.03 pm.

Chairman

Purpose:

To consider progress on the matters arising from previous Overview and Scrutiny Committee meetings.

Recommendation: That Members note progress on the matters arising and request corrective action if necessary.

Matters Arising Schedule

Status	Title	Action Required	Comments	Due Date	Allocated To
Black	Battery Storage Legislation	Item to be included on Overview & Scrutiny Workplan	<p>O&amp;S 30.07.24: requested for a presentation item to the Committee regarding legislation and policy around battery storage sites, with potential lobbying of Government arising from that.</p> <p>Update 26.11.2024: Due date removed for item to remain open. Excerpt from minutes 'Members of the Committee were content that the actions undertaken following the meeting of Full Council had resolved the matter originally raised through the Overview and Scrutiny Committee, however it was requested that the matter remain with the Committee, to receive a future update as upcoming legislation passed through Parliament.'</p> <p>Update: 250624 - ... it was confirmed by the Senior Democratic and Civic Officer that the Committee was awaiting the release of the relevant legislation from Central Government. It was advised that, once the legislation had been confirmed and formally shared with local authorities, a presentation would be arranged to outline the updated provisions and their implications for local authorities in the context of processing related applications.</p> <p>Update 01.10.2025 - Sally Grindrod-Smith confirmed a paper would be brought to committee on the 18 November 2025, Sally to add to the forward plan.</p>	18/11/25	Molly Spencer
Black	Update on Parish Council Reserves	Section 151 Officer provide an update to the Committee outlining the current position on Parish Council reserves and potential actions	Quote from minutes of 29 July 2025 ... Concerns were raised about significant financial reserves held by some Parish Councils, with suggestions that these funds should be used to support local resilience and emergency planning. It was agreed that the Section 151 Officer would be asked to update the committee outlining the current position and potential actions.	(blank)	Peter Davy

			<p>(Matter to be reported to cttee as black status - 14.10.25)</p> <p>Email was sent to Pete Davy on 02/10/2025 asking for a briefing note or an email to be able to update Members of the Committee.</p> <p>Response from Pete Davy which was circulated to Members of the Cttee on 06.10.25 - Parish Councils are bodies governed by law with elected/co-opted members. West Lindsey District Council does not control the activities of parish councils, as these are separate entities which are controlled by the parish councillors. Each year the parish councils prepare their budgets for the following year and submit a precept form to West Lindsey in order than we can then add the relevant amounts to residents council tax bills. When we ask for the Parish Council's precept we do offer some guidance which does include 'In view of the continuing financial pressures on public expenditure, it is hoped that any increases in parish precepts are kept to a minimum'. West Lindsey therefore cannot dictate the amount parish Council's hold in reserves, the decision on the use and value of reserves is taken by the parish council's members at their regular meetings.</p>	
Green	<p><b>Emergency Plans: How are WLDC supporting Parish Council's</b></p>	<p>Contact Andy Gray &amp; Grant White with questions from Cttee - "Members raised concerns about the inconsistent progress of emergency planning across Parish Councils. Difficulties in completing framework plans were noted, particularly in identifying volunteers for key roles. It was clarified by the Chairman that the frameworks were adaptable and could be tailored to local needs. The importance of ensuring preparedness and building confidence at both community and authority levels was emphasised. It was agreed that, if the LRF could not attend earlier, alternative arrangements would be explored."</p>	<p><b>Molly Emailed Andy Gray &amp; Grant White [09.09.2025] - Following a recent Overview &amp; Scrutiny Committee meeting, a matter arising was recorded regarding the support provided by WLDC to Parish Councils in developing their Emergency Plans. Members raised concerns about inconsistent progress and challenges in completing the framework plans, particularly around identifying volunteers for key roles.</b></p> <p><b>To support the Committee's understanding and next steps, I'd be grateful if you could provide a brief update or response to the following:</b></p> <p><b>What support is currently available from WLDC to assist Parish Councils with their Emergency Plans?</b>  <b>How are the emergency planning frameworks being adapted to suit the specific needs of individual parishes?</b>  <b>Are there any initiatives or resources in place to help Parish Councils recruit volunteers for key emergency roles?</b>  <b>Is there a process for monitoring the progress of emergency</b></p>	<p>(blank) Molly Spencer</p>



planning across Parish Councils?

If the Lincolnshire Resilience Forum is unable to attend an earlier meeting, are there alternative arrangements being considered to support Parish Councils in the meantime?

Is WLDC encouraging Parish Councils to utilise their financial reserves to support local resilience and emergency planning efforts?

Any information or updates on the above you can provide will be greatly appreciated and will help inform the Committee's ongoing work in this area.

If you wish to read the minutes from the meeting, it's in the Committee Work Plan item - Minutes Template

# Agenda Item 6a



**Overview & Scrutiny  
Committee**

**Tuesday, 14 October 2025**

**Subject: 2026/27 Progress & Delivery Measure Setting Approach**

Report by:	Director of Change Management, ICT & Regulatory Services
Contact Officer:	Claire Bailey, Senior Transformation & Performance Officer  Darren Mellors Change, Programme & Performance Manager  claire.bailey@west-lindsey.gov.uk, darren.mellors@west-lindsey.gov.uk
Purpose / Summary:	To recommend an approach and the supporting timeline for 2026/27 Progress & Delivery measure setting.

## **RECOMMENDATION(S):**

1. Commence work to review the Progress & Delivery framework in accordance with the following elements:

- Align measures to the refreshed Corporate Plan introducing new measures where gaps exist
- Review targets for measures that consistently exceed expectations
- Identify and reassign measures not aligned to CP into operational reporting
- Migrate from portfolio, service-based reports to strategic theme-based templates

**Legal: None**

**Financial: None**

**Staffing: None**

**Equality and Diversity including Human Rights: None**

**Data Protection Implications: None**

**Climate Related Risks and Opportunities: None**

**Section 17 Crime and Disorder Considerations: None**

**Health Implications: None**

**Risk Assessment:**

1. That the updated performance management reporting does not provide an overview of our corporate plan strategic delivery.
2. Failure to implement a fit-for-purpose performance management framework in time for 2026/27 performance reporting.
3. Lack of member engagement with the measure setting process does not support effective corporate plan monitoring and assurance for members and residents.

**Call in and Urgency:**

**Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?**

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

**Yes**

☐

**No**

☐

**Key Decision:**

A matter which affects two or more wards, or has significant financial implications

**Yes**

☐

**No**

☐

- 1.0 Performance Management is a structured approach to setting objectives, tracking progress, assessing results, and driving continuous improvement throughout the council. At West Lindsey District Council (WLDC), effective performance management is essential to organisational success underpinning the delivery of both strategic objectives and high-quality services.
- 1.01 As part of a strong performance management framework that focuses on continuous learning and improvement, the Council has in place a robust measure and target setting process for its key performance indicators which engages all relevant stakeholders.
- 1.02 WLDC's performance management framework is named Progress and Delivery which is commonly referred to as P&D. Traditionally the P&D framework has an operational focus however, the aim of the 2026/27 measure review is to ensure that all supporting measures are strategically aligned to the council's Corporate Plan (CP).
- 1.03 On 8th September, Council resolved to undertake a refresh of the existing CP via a motion put forward by the Leader of the Council. Refreshing the CP now allows the Council to prepare for the implementation of Local Government Reorganisation (LGR), and responds to the recommendations made in the recent Corporate Peer Challenge, ensuring that the CP is delivering the priorities of elected members.

## **2. Measure Setting Process Proposal**

- 2.0 The measure review is a key component of the work being undertaken to review internal governance arrangements recommended via Corporate Peer Challenge findings and referenced in the commitments underpinning future leadership and governance arrangements. The review will focus on the following elements.
- **Strategic Alignment.** Align measures to the refreshed CP introducing new measures where gaps exist
  - **Review of targets.** Review targets for measures that consistently exceed expectations

- **Reporting Pathways.** Identify and reassign measures not aligned to CP into operational reporting
- **Report realignment.** Migrate from portfolio/service-based reports to strategic theme-based templates

- 2.01 The CP refresh consists of three main workstreams: refreshing the strategic priorities through the lens of LGR; implementing a new set of shared Values and Behaviours; and creating a new monitoring and delivery framework that streamlines existing governance processes and is delivery focused. This report contributes to the latter workstream, ensuring the Council's P&D framework is aligned to CP priorities, thus providing members with enhanced, transparent oversight of CP performance, whilst retaining oversight of the operational performance of the Council. Taken together, these three workstreams create a robust framework for ensuring that capacity and resources are focused on well-run services, delivery of strategic priorities, and preparing for LGR.
- 2.02 Past P&D performance reports have been organised to show portfolio and service performance. However, moving forward it is recommended that these reports are templated by strategic theme ensuring a focus to CP delivery and transparency in performance reporting.
- 2.03 Not all expected 2025/26 P&D measures are expected to align with refreshed CP, and the council is committed to ensure that members do not lose visibility of council-wide performance. To mitigate this, it is assumed that performance against these measures will be included in a supporting Operational Performance report.
- 2.04 Both the supporting report format and associated sign-off processes will be reviewed as part of the measure review process with collaboration and consultation with members. However, officers are keen to ensure on-going visibility, challenge and assurance of council-wide performance is continued at member level.
- 2.05 Member engagement is central to the success of the review. Historically, the Overview and Scrutiny (O&S) Task and Finish Group has played a pivotal role in shaping performance measures. Moving forward, discussions will be held with the Core Leaders Group to determine the most

effective method of engaging members in the review process. The outcome of these discussions is to be presented to O&S on 18<sup>th</sup> November, with time allocated to implement the agreed engagement activities.

- 2.06 The review will be delivered in alignment with the refresh of the CP. The timetable below outlines the key milestones, with the revised P&D framework scheduled to go live in Quarter One of the 2026/27 reporting cycle.

### 3. Timetable

Activity	Start	End
<b>O&amp;S overview of measure review</b>	Oct-25	Oct-25
<b>Group Leader discussions regarding member engagement and member sponsors<sup>1</sup></b>	Oct-25	Oct-25
<b>Undertake measure review</b>	Oct-25	Nov-25
<b>O&amp;S overview of member engagement aligned with Group leader recommendations</b>	Nov-25	Nov-25
<b>Member engagement activity (two-weeks)</b>	Dec-25	Dec-25
<b>Management Team approval of P&amp;D framework</b>	Jan-26	Jan-26
<b>CPR approval of P&amp;D framework</b>	Feb-26	Feb-26
<b>PD framework Go-live</b>	Q1 2026/27	Q1 2026/27

- 3.0 The above table highlights the delivery timeline working back from Corporate Policy & Resources (CPR) approval in February 2026.
- 3.01 A full internal communication, training and change plan will be developed and delivered by the Transformation Team.

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<sup>1</sup> To be arranged

## Full Forward Plan for All Committees (as at 6 October 2025)

### Purpose:

This report provides a summary of all business due at upcoming meetings.

### Recommendation:

1. That members note the contents of this report.

Date	Title	Lead Officer	Purpose of the report	Date First Published
<b>CORPORATE POLICY &amp; RESOURCES</b>				
<b>13 NOVEMBER 2025</b>				
13 Nov 2025	Mid Year Treasury Management Report 2025/26	Sue Leversedge, Business Support Team Leader	This report provides the Mid-Year update for Treasury Management Indicators in accordance with the Local Government Act 2003	
13 Nov 2025	Resourcing and Funding Culture	Cara Markham, Commercial, Cultural and Leisure Development Manager	Cultural programme delivery	
13 Nov 2025	Garden Waste Subscription charge for 2026	Louise Deegan, Garden Waste & Fleet Co-ordinator	Corresponding Business Plan with recommendations for 2026 charges	
13 Nov 2025	Options Report: Review of Civic Transport Arrangements	Katie Storr, Democratic Services & Elections Team Manager	To present a detailed options appraisal for retention and use of the civic car, or alternative arrangements, following deferral of the paper presented to the Corporate Policy & Resources Committee in February 2025.	18 July 2025
13 Nov 2025	Proposed Fees and Charges 26/27	Sue Leversedge, Business Support Team	Proposed Fees and Charges to take effect from 1 April 2026.	18 July 2025

Leader

13 Nov 2025	Implementation of a new Two Stage Complaints Process	Natalie Kostiuk, Customer Experience Officer	The Local Government and Social Care Ombudsman have issued a complaint handling code that recommends a two stage complaints process. They will be assessing local authorities against this new code from April 2026.	08 August 2025
13 Nov 2025	Budget and Treasury Monitoring Qtr 2 25/26	Sue Leversedge, Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1st April 2025 to 30th September 2025.	18 July 2025
<b>11 DECEMBER 2025</b>				
11 Dec 2025	Progress and Delivery Quarter Two (2025/26)	Claire Bailey, Change, Projects and Performance Officer, Darren Mellors, Performance & Programme Manager	Progress and Delivery Quarter Two (2025/26)	18 July 2025
11 Dec 2025	Council Debts for Write Off 2025/26	Alison McCulloch, Revenues Manager	Council Debts for Write Off 2025/26	18 July 2025
<b>15 JANUARY 2026</b>				
<b>12 FEBRUARY 2026</b>				
12 Feb 2026	Budget and Treasury Monitoring Qtr. 3 2025/2026	Sue Leversedge, Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1st April 2025 to 31st December 2025.	18 July 2025
12 Feb 2026	2026/27 Progress & Delivery Measure Set	Claire Bailey, Change, Projects and Performance Officer, Darren Mellors, Performance & Programme Manager	Recommendations for the 2025/26 Progress and Delivery measure set,	
<b>16 APRIL 2026</b>				
16 Apr 2026	Review of Officer Code of Conduct	Lynne Thomsett, People Services Manager	To review the Officer Code of Conduct in light of associated updated policies.	



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COUNCIL				
10 NOVEMBER 2025				
10 Nov 2025	Local Government Reorganisation	Rachael Hughes, Head of Policy and Strategy	This report presents an update on plans for Local Government Reorganisation in Greater Lincolnshire.	
10 Nov 2025	Corporate Peer Challenge Action Plan and Progress Update	Ellen King, Policy & Strategy Officer – Corporate Strategy & Business Planning	This report presents the Council's action plan in response to the Corporate Peer Challenge held in January 2025. The report also includes a progress update on preparations for a Progress Review in 2026.	
26 JANUARY 2026				
26 Jan 2026	Local Council Tax Support Scheme 2026/27	Angela Matthews, Benefits Manager, Alison McCulloch, Revenues Manager	Local Council Tax Support Scheme 2026/27	18 July 2025
26 Jan 2026	Review of Licensing Act 2003 Policy	Andy Gray, Housing & Environmental Enforcement Manager	To seek approval for the statutory review of the Licensing Act 2003 policy	18 July 2025
26 Jan 2026	WLDC Corporate Plan	Paul Burkinshaw, Chief Executive	This report presents, for adoption, the Council's new Corporate Plan	
2 MARCH 2026				
13 APRIL 2026				
11 MAY 2026 - ANNUAL COUNCIL				
GOVERNANCE & AUDIT				
25 NOVEMBER 2026				
25 Nov 2025	Quarter Two Strategic Risk Register	Katy Allen, Corporate Governance Officer	Quarter Two reporting of the Strategic Risk Register	18 July 2025
25 Nov 2025	Audit of the Statement of Accounts 2024/25 Sign Off	Comie Campbell, Interim Financial Services	Statement of Accounts 2024/25 Sign off by External Audit	18 July 2025

Manager (Deputy S151)

25 Nov 2025	Procurement Exemptions	Peter Davy, Director of Finance and Assets (Section 151 Officer)	To present a list of procurement exceptions granted under delegation between 1st October 2024 and 30th September 2025 to Governance and Audit Committee
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## 20 JANUARY 2026

20 Jan 2026	Quarter three Strategic risks	Katy Allen, Corporate Governance Officer	Reporting of Strategic Risk Register for quarter three	18 July 2025
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## 10 MARCH 2026

## 21 APRIL 2026

21 Apr 2026	Strategic Risk Register	Katy Allen, Corporate Governance Officer	Year end review of the Strategic Risk Register	18 July 2025
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## JOINT STAFF CONSULTATIVE COMMITTEE

## 23 OCTOBER 2025

23 Oct 2025	Age Friendly Employer Pledge	Sarah Elvin, Homes, Health & Wellbeing Team Managerr	Report to JSCC to inform of the Age Friendly Employer Pledge to be made by WLDC
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## 27 NOVEMBER 2025

## 22 JANUARY 2026

## 5 MARCH 2026

## OVERVIEW & SCRUTINY

## 14 OCTOBER 2025

14 Oct 2025	2026/27 Progress & Delivery Measure Setting Approach	Claire Bailey, Change, Projects and Performance Officer, Darren Mellors, Performance & Programme Manager	Paper to discuss the recommendations for the setting of 2026/27 P&D measure set and to seek permission to create a cross party members Focus Group
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<b>18 NOVEMBER 2025</b>				
18 Nov 2025	2026/27 Progress & Delivery Measure Setting	Darren Mellors, Performance & Programme Manager	2026/27 Progress & Delivery measure and target setting approach including proposed member engagement.	
<b>13 JANUARY 2026</b>				
13 Jan 2026	Progress and Delivery Quarter Two (2025/26)	Claire Bailey, Change, Projects and Performance Officer, Darren Mellors, Performance & Programme Manager	Progress and Delivery Quarter Two (2025/26)	18 July 2025
<b>24 FEBRUARY 2026</b>				
<b>14 APRIL 2026</b>				
<b>PROSPEROUS COMMUNITIES</b>				
<b>18 NOVEMBER 2025</b>				
18 Nov 2025	Proposed Fees and Charges 2026/2027	Sue Leversedge, Business Support Team Leader	Proposed fees and charges to take effect from 1st April 2026.	18 July 2025
<b>2 DECEMBER 2025</b>				
2 Dec 2025	Environment and Sustainability Action Plan Annual Progress Report	Rachael Hughes, Head of Policy and Strategy, Steve Leary, Policy and Strategy Officer - Climate and Sustainable Environment	An annual update of activity relating to the implementation of the Council's Environment & Sustainability Strategy.	08 August 2025
2 Dec 2025	Fixed Term Enforcement Resources	Andy Gray, Housing & Environmental Enforcement Manager	To seek approval from Committee to amend the arrangements in relation to the fixed term enforcement officer resource.	
<b>27 JANUARY 2026</b>				
27 Jan 2026	Prosperous Communities Committee Draft Budget 2026/2027 and estimates to 2030/2031	Sue Leversedge, Business Support Team	The report sets out details of the Committee's draft revenue budget for	18 July 2025

Leader

the period of 2026/2027 and estimates  
to 2030/2031

**17 MARCH 2026**

**28 APRIL 2026**

**REGULATORY**

**4 DECEMBER 2025**

4 Dec 2025	Contaminated Land Strategy - Review	Andy Gray, Housing & Environmental Enforcement Manager	To provide Members with an updated version of the contaminated land strategy.	18 July 2025
4 Dec 2025	Food, health and safety work plan - mid year update	Andy Gray, Housing & Environmental Enforcement Manager	To provide committee with a mid-year update in regards to the progress against the food, health and safety work plan	18 July 2025

**12 MARCH 2026**

12 Mar 2026	Review of Pavement Licensing Sub Delegation	Andy Gray, Housing & Environmental Enforcement Manager	To review the sub delegation of pavement licensing powers to Lincolnshire County Council.	18 July 2025
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## Overview and Scrutiny Work Plan

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NB: Please note this is an indicative work plan, pending confirmation of attending presenters.

### **Dates of Meetings:**

18 November 2025

BESS Update – Russell Clarkson & Sally Grindrod-Smith

13 January 2026

Scrutiny of Progress and Delivery Quarter Two Report 2025/26

**Closed Session: LRF Prep**

24 February 2026

Presentation Item: Resilience & Emergency Planning (Lincolnshire Resilience Forum)

**TBC Closed Session: Everyone Active Prep**

14 April 2026

**TBC** Presentation Item: Everyone Active

Draft Annual Overview & Scrutiny Report and Review of Operating Methodology

### Pending Items

- Markets Member Working Group – twice yearly
- Information / Update re: Battery Storage
- Portfolio Overview – per Director